

# NOTICE OF INTENT TO PURSUE A PROGRAM OF HOME EDUCATION

Academic Year \_\_\_\_\_

Please read the School Committee Policy on Home Instruction, complete this form, attach any additional information and forward to the Superintendent prior to the starting date of the home education program. You will receive a response from the Superintendent or designee within 10 days. If this process is initiated during the school year, the student must remain in school until the school system and the parent(s)/guardian(s) agree jointly to the home education plan.

1. Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_  
Daytime Evening

Email Address: \_\_\_\_\_

2. Student Information:

Name	Date of Birth	Grade

3. Academic background, life experience and/or qualifications of those who will be instructing the child(ren), as they relate to the instructional program described in Section 5.

4. On a separate sheet, describe the instructional program to be taught, including subjects and instructional aids to be used.

5. In addition to the record of instructional time, check the method(s) of assessment to be used followed by a brief description.

\_\_\_ Journals, progress reports, portfolios or dated work samples.

\_\_\_ An independent report made by someone acceptable to both the Superintendent and parent(s)/guardian(s)

\_\_\_ Standardized test results.

\_\_\_ Consultation with the Superintendent or appropriate school principal.

\_\_\_ Any other method mutually agreed upon by both the Superintendent and home educator(s).

The following confirms the intent to provide a minimum of 990 hours of instruction for the listed children.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date Submitted

The signature of the school official indicates final approval of this plan. A parent/administrative conference may be scheduled.

\_\_\_\_\_  
Signature of Superintendent/Designee

\_\_\_\_\_  
Date of Response

Enclosures: School addresses and telephone numbers to contact for information about ongoing opportunities for participation within the school.